Agenda

**OAEA Executive Board Study**

2020

Face-to-Face Meeting Times:

January 24 Executive Board Meeting 7 – 9pm

Review of Job requirements

Instruction on Roberts Rules of Order

January 25 Leadership Council 10 – 12 noon

Chair Leadership Council Committee (LCC) related to Board

position

Establish goals for term

March 20 Executive Board Meeting 7 – 9pm

Strategies for following up, supporting and

communicating with LCC

March 21 Leadership Council 10 – 12noon

Establishing strategies with LCC

May 8 Executive Board Meeting 7 – 9pm

May 9 Leadership Council 10 – 12 noon

Midterm Follow-up and reporting

September 11 Executive Board Meeting 7 – 9pm

Guidelines for chairing Conference Meetings

September 12 Leadership Council 10 – 12noon

Providing LCC with instructions for chairing Conference

Meetings

November 12-13 Professional Development Conference attendance

Chairing assigned events and attendance at least 4 Professional

Development Sessions

The course format involves instructing and reviewing leadership skills and practices during the Executive Board Meetings that are then practiced during the Leadership Council morning sessions.

**Demonstration of Learning:**

Due: Due: December 1, 2020

Submitted by email to Juliann B. Dorff along with the signed UD Grad Credit form

Jdorff@kent.edu

Three page reflective paper addressing the following questions:

What Have I learned about my teacher identity?

How has developing my leadership potential impacted by abilities in the

classroom?

**The University of Dayton will bill you for $180.00. Upon receipt of payment they will issue your Graduate Credit.**