This type of letter may work best as a handwritten note.

Melissa Gerney & Getta Carnici,

As I have recently retired from my four year career at the Summit County Juvenile Detention Center, I hope the program I started can continue without me. I write to provide reflection and feedback to what the future could hold, and hope you take my words into consideration.

There was restriction upon content of what students could create. Note that the content of their creation may be "inappropriate", but know that they NEED to express honestly. Let us let their honest communication inform us of where they come from as an aid to understanding and providing better help for our students. With that, let us trust them to create and let us loosen the restrictions on the types of materials we allow students to use. If we respect and trust the youth to be successful, it is more likely they will be.

Lastly, let us cultivate a more positive environment by using positive reinforcement, not negative reinforcement. Often, students would automatically be mad at me just for being a figure of authority, as their figures of authority with their halls were not always respectful to them as human beings.

I want the best opportunities for the youth, as I am sure you do as well. Thank you for your time and for the opportunity I had to work with these students.

Sincerely,

Dillon Sedar